

Quality Document Database

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Q #	Lev	Rev	Date	Title	Customer	President	Customer Account Manager	Qualified Mfg Team	Quality	HR	Finance	All Employees	Lead Inspector	Admin Assistant	ShipPer
1	1	-	01/01/04	Quality Document Management Database											
2	1	-	01/01/04	ISO 9000 Quality Training Program											
10	1	-	01/01/04	Quality Manual Master Document											
11	1	-	01/01/04	Quality Manual Revision History					O						
12	1	-	01/01/04	Quality Manual Distribution Sheet					O						
13	1	-	01/01/04	Quality Manual Distribution Database											
14	1	-	01/01/04	Quality Manual Introduction											
15	1	-	01/01/04	Employee Quality Policy Notice	O	x	x	x	x	x	x	x	x	x	x
16	1	-	01/01/04	Organization Chart for Job Shops	O	x	x	x	x	x	x	x	x	x	x
20	2	-	01/01/04	Standard Operating Procedure Master Document											
21	2	-	01/01/04	SOP Manual Distribution Sheet	x				O						
22	2	-	01/01/04	SOP Manual Distribution Log											
23	2	-	01/01/04	SOP Manual - Introduction	x				O						
25	2	-	01/01/04	Key Document Relationships Chart	x	x	x		O						
40	4	-	01/01/04	Forms Manual Revision History											
50	4	-	01/01/04	Internal Quality Audit Checklist	x	x	x	x							
51	4	-	01/01/04	Audit Checklist Revision History											
75	4	-	01/01/04	Employee Manual	A					O					
106	3	-	01/01/04	Quality Review					O						
111	3	-	01/01/04	Drawing Documents					O					A	
114	3	-	01/01/04	Indication of Inspection Status					O						
116	3	-	01/01/04	Solicit Sales	O	A									
117	3	-	01/01/04	Initiate Quote		O									
119	3	-	01/01/04	Next Run		O								A	
120	3	-	01/01/04	Product Identification		O								A	
121	3	-	01/01/04	Material Identification		A	O								
122	3	-	01/01/04	FGI Stores		O									A
123	3	-	01/01/04	Receiving Material		O									A
124	3	-	01/01/04	Raw Material Allocation		O									A
127	3	-	01/01/04	Employee Information	A					O					
128	3	-	01/01/04	Work Center Identification & Rates	A						O				
131	3	-	01/01/04	Tooling Identification				O							
132	3	-	01/01/04	CNC Program Identification and Storage		A	O								
134	3	-	01/01/04	Capacity Planning and Production Scheduling		O	A								
138	3	-	01/01/04	Receiving Inspection - Raw Material		O	A								
139	3	-	01/01/04	Receive Order		O									
140	3	-	01/01/04	Statistical Process Control		A	A	O							
141	3	-	01/01/04	Order Entry		O									
143	3	-	01/01/04	Labor Data						A	O				
144	3	-	01/01/04	Issue Pack Slip	A				O						
145	3	-	01/01/04	Invoice	A				O						
156	3	-	01/01/04	Sampling Inspection	A	A	O								
160	3	-	01/01/04	Issue Raw Material P.O.		O									
163	3	-	01/01/04	Internal Quality Audits											
166	3	-	01/01/04	Quote Pricing		O									
167	3	-	01/01/04	Inspection, Measuring and Test Equipment Calibration	A		O								
168	3	-	01/01/04	Raw Material Availability		O		A							
170	3	-	01/01/04	In-Process Inspection		A	O								
171	3	-	01/01/04	Production Operations Control		A	O								
172	3	-	01/01/04	Mfg W.O. Complete		A	O								
180	3	-	01/01/04	Capacity Data and Scheduling Chart Operations		A	O								
181	3	-	01/01/04	Capacity Data and Scheduling Chart Maintenance		A	O								
182	3	-	01/01/04	Final Inspection	A	A	O								
186	3	-	01/01/04	Schedule Review	A		O								

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187	3	-	01/01/04	SPC Process Identification and Control	A	A	O								
190	3	-	01/01/04	Quote Summary		O	O	A							
191	3	-	01/01/04	Documentation Requirements	A		O								
193	3	-	01/01/04	Payroll	A			O							
194	3	-	01/01/04	Procedure/Forms Development and Documentation	A		O								
195	3	-	01/01/04	Log Received Material	A			O							
196	3	-	01/01/04	Customer Contract Amendments		O	A	A							
197	3	-	01/01/04	Identify Requirements		A	O								
198	3	-	01/01/04	Standard Unit Costing	A			O							
199	3	-	01/01/04	Issue Mfg Work Order			O								
202	3	-	01/01/04	Inspect P. O.				O							
203	3	-	01/01/04	Issue OSP Purchase Order	A			O							A
207	3	-	01/01/04	Issue Parts from FGI		A									
208	3	-	01/01/04	Receiving Inspection -- OSP	A	A	O								
210	3	-	01/01/04	Inspect Package	A	A	O								
211	3	-	01/01/04	Material Issue	A	A									
218	3	-	01/01/04	Job Cost Reporting	A			O							
221	3	-	01/01/04	Ship-To Identification											
227	3	-	01/01/04	Inspection Stamp Control	A		O								
242	3	-	01/01/04	General Accounting	A			O							
243	3	-	01/01/04	Order Archiving	A			O							
244	3	-	01/01/04	Discrepancy Reporting	A	A	O								
245	3	-	01/01/04	First Part Inspection	A	A	O								
246	3	-	01/01/04	Material Withhold	A	A	O								
247	3	-	01/01/04	Mfg Routing Identification	A	O									
250	3	-	01/01/04	Employee Review	A	A		O							
251	3	-	01/01/04	Customer Complaints/Rejections		O	A								
252	3	-	01/01/04	Package				A							
253	3	-	01/01/04	Ship				A							
254	3	-	01/01/04	Customer Identification	A			O							
255	3	-	01/01/04	Vendor Identification	A			O							
257	3	-	01/01/04	Tool Storage		O	A								
259	3	-	01/01/04	Store Material		A	A								
261	3	-	01/01/04	Inspect Material Issue	A	A	O								
262	3	-	01/01/04	Mfg Work Order	A	O									
263	3	-	01/01/04	Receive CFM (Customer Furnished Material)		A									
264	3	-	01/01/04	Time Card Records	A			O							
265	3	-	01/01/04	Engineering Review		O									
267	3	-	01/01/04	Equipment Maintenance		O									
269	3	-	01/01/04	Internal Scrap Rate	A		O								
270	3	-	01/01/04	On-Time Delivery Rate	A		O								
271	3	-	01/01/04	Employee Orientation			A		O						
272	3	-	01/01/04	Basic CAM Operations Training		O		A							
273	3	-	01/01/04	Advanced CAM Operations Training		O		A							
274	3	-	01/01/04	Basic QMT Operations Training			O	A							
275	3	-	01/01/04	Advanced QMT Operations Training			O	A							
276	3	-	01/01/04	Inspection Orientation Training				O							A
277	3	-	01/01/04	Basic Quality Systems Training				O							A
278	3	-	01/01/04	Intermediate Quality Systems Training				O							A
279	3	-	01/01/04	Advanced Quality Systems Training				O							A
280	3	-	01/01/04	Accounting						O					A
281	3	-	01/01/04	Job eXcelerator Administration	O										A
282	3	-	01/01/04	Human Resources	O				A						A

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505	4	-	01/01/04	Raw Material Control Process Flow Chart
506	4	-	01/01/04	Manufacturing Work Order Process Flow Chart
507	4	-	01/01/04	Package/Ship/Invoice Process Flow Chart
508	4	-	01/01/04	Job Review Flow Chart
509	4	-	01/01/04	Outside Process Purchasing Flow Chart
510	4	-	01/01/04	Miscellaneous Procedures List
512	4	-	01/01/04	General Purchase Order Database Archive
513	4	-	01/01/04	Bill of Material
514	4	-	01/01/04	Job eXcelerator Implementation Chart/Checklist
515	4	-	01/01/04	General Purchase Order Database
516	4	-	01/01/04	Outside Processes Purchase Order Archive
517	4	-	01/01/04	Job Cost Report
518	4	-	01/01/04	Supplier Quality Requirements
519	4	-	01/01/04	Supplier Quality Requirements - Revision History
520	4		01/01/04	Credit Memo Archive
521	4		01/01/04	Credit Memo Database
522	4		01/01/04	Credit Memo Form
523	4		01/01/04	Backlog Report Form
524	4		01/01/04	Goal Management Data Form
525	4		01/01/04	Goal Management Database
526	4		01/01/04	Cash Flow/Rates Chart
527	4		01/01/04	Time Sheet
528	4		01/01/04	CNC Program Log
529	4		01/01/04	Engineering Formulas
530	4		01/01/04	Task Checklist
531	4		01/01/04	Quote Letter - Multi Items
900	3			...CUSTOMER SPECIFICATIONS
901	3	G	10/14/02	BAC 5300

Customer	President	Customer Account Manager	Qualified Mfg Team	Quality	HR	Finance	All Employees	Lead Inspector	Admin Assistant	ShipPer
...
O		x	A							x